



Canada Council
for the Arts

Conseil des arts
du Canada

Public Lending
Right Program

Programme du droit
de prêt public

150 Elgin Street | rue Elgin
PO Box | CP 1047
Ottawa ON K1P 5V8
1-800-521-5721 or 613-566-4378
www.plr-dpp.ca plr@canadacouncil.ca

Author Registration Form

Registration Period: 15 February to 1 May 2017

Office use only

Last Name: _____ First Name: _____

Home Address: _____

City: _____ Province: _____

Postal code: _____ E-mail: _____

Tel. Home: (____) _____

Tel. Office: (____) _____ ext: _____

Year of Birth (optional): _____

PLEASE NOTE : Registrations received outside of the registration period will not be accepted and will be returned to the sender.
The results of your registration will be mailed to you in February 2018.

<p>Language of Correspondence: English <input type="checkbox"/> French <input type="checkbox"/></p>	<p>Declaration: (please check boxes)</p> <p><input type="checkbox"/> For each title listed on this form, I have attached: - a photocopy of the title page; - a photocopy of the copyright page where my name and the title of the book appear and; - a photocopy of the table of contents (if available).</p> <p><input type="checkbox"/> I declare that the information I have given is true and accurate, that books I am registering have been published, and that I am eligible for a PLR payment according to the Public Lending Right Program's criteria.</p> <p><input type="checkbox"/> I understand that any misrepresentation on these forms or in any accompanying information may render me ineligible for PLR payment.</p> <p><input type="checkbox"/> I understand that cheques issued by the Public Lending Right Program must be cashed within 6 months of issue; otherwise payment will be stopped and the PLR Commission will no longer be liable for the amount of the cheque.</p>
<p>Social Insurance Number (SIN): _____</p> <p>If you receive a payment, the Public Lending Right Program is required to report your SIN to the Canada Revenue Agency (CRA) for income tax purposes. According to subsection 162(6) of the Income Tax Act, individuals who fail to provide a Social Insurance Number under the Act are liable to a penalty of \$100.</p>	<p>Signature (mandatory): _____</p> <p>Date: _____</p>
<p>Citizenship Status*: Canadian Citizen <input type="checkbox"/> or Permanent Resident of Canada <input type="checkbox"/></p> <p>*If you live outside of Canada, you must provide proof of Canadian Citizenship.</p>	
<p>Permission to Share Information:</p> <p>Under the provisions of the Privacy Act, the personal information you provide to the Public Lending Right Program cannot be released to anyone outside the PLR Office and/or the Canada Council for the Arts without your consent. If, however, you want to allow your name and address to be released to an organization for research purposes, please check this box. <input type="checkbox"/></p>	

Proof of receipt: If you wish to receive proof that your PLR Author Registration Form has been received by the PLR office, please enclose a self-addressed stamped envelope with your form. An alternative is to send your form by registered mail.

Title Registration Form

Registration Period: 15 February to 1 May 2017

Consult the PLR Program's [eligibility criteria](#) to make sure that you and your titles are eligible before you fill out this form.

How to submit titles:

- For each published title, please enter relevant information on this form and, if needed, on an additional page, available on the PLR website.
- You must include: a photocopy of the **title page** and a photocopy of the **copyright page** (on which your name and the title of the book appear) and a photocopy of the **table of contents**, if available.
- **Editors** must identify their written contribution (including the number of pages) on the photocopy of the table of contents.



Mail in your completed Registration form with the required support material to:

PLR Program
150 Elgin St, PO Box 1047
Ottawa, ON K1P 5V8

Use the codes from the table below to fill out the form.

ISBN:
Please enter all valid ISBNs (10 or 13 digit) for your title. For e-books, please submit **PDF** and **ePub** formats only.

Language:
E - English **B** - Bilingual (English and French)
F - French

Other
(specify language)

Category:
C - Children's/ Young Adult **F** - Fiction
D - Drama **N** - Non-fiction
 P - Poetry
 S - Scholarly

Contribution:
A - Author **N** - Anthology contributor
C - Co-author **P** - Photographer
E - Editor **T** - Translator
I - Illustrator

% Share:
You must enter the percentage share based on your specific contribution to the printed material in the book

Table of contents:
Yes or **No** if there is a table of contents.

Title of book:								(add your pseudonym, if applicable)						
Enter all relevant ISBN for your title below							Format: Paper, PDF or ePub	Language	Category	Contribution	% Share	Total Number of Pages	Table of Contents	Office use
													Yes <input type="checkbox"/>	
													No <input type="checkbox"/>	

Title of book:								(add your pseudonym, if applicable)						
Enter all relevant ISBN for your title below							Format: Paper, PDF or ePub	Language	Category	Contribution	% Share	Total Number of Pages	Table of Contents	Office use
													Yes <input type="checkbox"/>	
													No <input type="checkbox"/>	

Title of book:								(add your pseudonym, if applicable)						
Enter all relevant ISBN for your title below							Format: Paper, PDF or ePub	Language	Category	Contribution	% Share	Total Number of Pages	Table of Contents	Office use
													Yes <input type="checkbox"/>	
													No <input type="checkbox"/>	

Title of book:								(add your pseudonym, if applicable)						
Enter all relevant ISBN for your title below							Format: Paper, PDF or ePub	Language	Category	Contribution	% Share	Total Number of Pages	Table of Contents	Office use
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													No <input type="checkbox"/>	

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Enter all relevant ISBN for your title below							Format: Paper, PDF or ePub	Language	Category	Contribution	% Share	Total Number of Pages	Table of Contents	Office use
													Yes <input type="checkbox"/>	
													No <input type="checkbox"/>	

PLEASE NOTE: Incomplete registrations will be ruled ineligible.